**July 2024 – Meeting Minutes**

**7/8/2024 –**

**Attendance:** Michael Bernardin, James Catrambone, Joshua Kennedy, Jamie Sensor (Kennedy), Charles Welch; plus, Chief Dan Devitt of Westmont Fire Company #1

Unable to attend: 0

**Meeting Start Time:** Meeting commenced and called to order by Michael Bernardin at 19:02:00

**Financial Status**

Total revenues = **$ 125,875.62**

* + 1. Checking – $ 27,498.03
		2. Savings - $ 98,377.59

Check 1055 issued for $27,000.00 for contracted service of Westmont Fire Company #1 is not yet delivered. Commissioner Josh Kennedy will follow up.

**NOTES:**

1. Bowman & Co. financial audit invoice was received and shared with the participants. The $6,500 charges is ~ $200 less than 2023. This is believed to be the requested discount.
	* 1. All agree payment be contingent on delivery of final audit reports.
	1. The second quarterly payment was mailed 6/26 and to date has not been received in office or any individual commissioners homes.
	2. Designer Leigh Williams submitted 8 designs for a potential HT Fire District 3 logo. The majority vote selected design #3 (which is now incorporated into the letterhead of these minutes).
		1. Commissioners intend to formally thank Ms. Williams for donating her artistic/creative work as pro bono. Idea is tabled for later discussion.
		2. Initial discussion on how to apply the logo is also pending.
		3. Commissioners are unsure who to consult on the origination date of their governance body. Ms. Pennock is uncertain. Chief Dan Devitt of Westmont Fire Company #1 offered it might be as far back as 1905/’06. It was decided to exclude the “Est.“date until a verified source was discovered.
	3. As a follow-up to June’s discussion on the influx of new neighbors, Commissioner Bernardin committed to share a comprehensive spreadsheet of all district neighbors dated “May 2024.”
	4. District 1 Caucus Meeting later in July
		1. Chief Dan Devitt of Westmont Fire Company #1 offered some insights on the pending caucus meeting and how new resolutions are presented, discussed and prepped for a vote 2 weeks later.
		2. After the initial caucus, discussions will be reported back to Fire Commissioners in District #3. 2 weeks later a proposal will be introduced for a vote.
	5. Commissioner Bernardin will make available the contract from 2021 for review as the 2025 contract is under consideration.
		1. Chief Dan Devitt offered activity to date includes 700 fire calls and 2,800 first response EMS calls. This is a grand total which includes District #3 numbers.
		2. Commissioners engaged in a sidebar conversation regarding road resurfacing and looking into the process that determines execution of such a project within District #3.

ACTION ITEMS:

1. Dawn Pennock is municipal contact; Commissioner Josh Kennedy will follow-up on tracking payment.
2. Commissioner Bernardin to distribute previous contract for all to review.
3. **New Business**
	* 1. None identified at this time.
4. **Adjourn 19:40:00 -**

**Next Meeting – August 5th, 2024 @ 7:00P**