**June 2024 – Meeting Minutes**

**6/4/2024 –**

**Attendance:** Michael Bernardin, James Catrambone, Joshua Kennedy, Charles Welch

Unable to attend: Jamie Sensor (Kennedy)

**Meeting Start Time:** Meeting commenced and called to order by Michael Bernardin at 19:05:00

**Financial Status**

* 1. Total revenues = **$ 126,249.39**
		1. Checking – $ 27,873.03
		2. Savings - $ 98,376.36
	2. Q1 payment from the municipality has been received and deposited. The total check was $12,917.25.

**NOTES:**

* 1. Commissioners took as an action item to conceive if part of its scope might be to assemble a new arrival guide for District #3 residents. An influx of new neighbors is occurring and something welcoming and informational might be appropriate.
	2. Commissioner Welsh offered a motion to pay the entire 2024 distribution in a single payment. Commissioner Bernardin provided a second to the motion.
	3. Payment to Westmont Fire (District #1) is due and covered by the issuance of check #1055 for $27,000.
	4. Commissioners discussion – next 3-year contract agreement.
		1. 2022 = $25,000
		2. 2023 = $26,000
		3. 2024 = $27,000; possibly look at 3-year flat line funding
	5. August earmarked as the deadline to discuss needs of Westmont Fire/ District #1 requirements in 2025-27.
	6. Website: [Home - Haddon Township Board of Fire Commissioners (htbofc3.org)](https://www.htbofc3.org/).
		1. Domain name has been renewed for 2024 into 2025.
		2. Key files (for website) have been safely backed up.
		3. Updates requested have been applied satisfactorily.
	7. Received solicitation for NJ State Association of Fire Districts with a fee of $300. It appears to be a scam and it was resolved to ignore the request and wait for a 2nd solicitation before researching.

ACTION ITEMS:

1. Commissioners to consider viability and content of a new arrival guide.
2. Commissioners have one proposal (Leigh Williams Design) to re-create the website (HTBOFC3.org) and have a second vendor McHenry Creative Services it can consider for a proposal.
3. Commissioner Charles Welsh will “informally” follow up with County Fire Marshall regarding legitimacy of the NJ State Assoc. of Fire Districts.
4. **Adjourn 19:49:00**

**Next Meeting – July 1st, 2024 @ 7:00P**