**August 2023 – Meeting Minutes**

**8/7/2023 –**

**Attendance:** Michael Bernardin, James Catrambone, Joshua Kennedy, Jamie Sensor, Charles Welch

Unable to attend:

**Meeting Start Time: 19:00:00 - Discussion Items**

1. **Financial Status**
   1. Total revenues = **$113,165.25;** 
      1. Checking – $14,801.36
      2. Savings - $98, 363.89
   2. **NOTES:** 
      1. Upon check, there is no mail or correspondence being received at the physical mailbox for the HT Commissioners office. The subscription will expire without renewal.
      2. Auditors, Bowman & Co. is waiting on business registration from vendors District #3 purchased goods and services from in 2022.
         1. Mall Chevrolet – business ID needed for a 2022 purchase.

ACTION ITEMS:

1. MBernardin will continue to engage with auditors to complete 2022 report.
2. MBernardin to follow up with Liz @ Sweet & Assoc., LLC AND Bowman & Co. to facilitate completion of the audit report.
3. **New Business**
   1. Funding request from Westmont Fire Co. #1 – Commissioner JKennedy to reach out to Chief Devitt @ District #1 to request at least 2, maybe 3 estimates on equipment purchased for more than $2,500.
   2. Presentation on Audit findings by auditors should be considered once complete.

ACTION ITEMS:

1. Commissioner JKennedy to engage Chief Devitt and report back to the remaining Commissioners.
2. **Adjourn 20:26:30**

**Next Fund Development Committee Meeting** (September 4 is Labor Day)

**– September 11 @ 7:00P**