

**6/2/2023 - FOR EXTERNAL PERUSAL**

**Attendance:** Mike Bernardin, James Catrambone, Charles Welch

Unable to attend: Jamie Kennedy, Joshua Kennedy (conflict with local sports championship game)

Meeting commenced 6:59:10P

**Discussion Items**

1. **Organization annual audit**
	1. 2021 Audit report pending signatures to finalize; 2022 audit review is a pending deliverable from Bowman & Company, LLP – some questions to finalize.
	2. Commissioners reviewed, discussed, and signed 2021 Audit Review Certificate
2. **Financial YTD Status** – Treasurer report on financials
	1. Checking Acct. = $ 14,801.36.
	2. Savings Acct. = $ 98,361.39
	3. Total Financial Assets = $ 113162.75

**NOTES:**

* + 1. No current activity nor any current outstanding bills to pay.

ACTION ITEMS:

1. All minutes from monthly meetings are to be uploaded to the district #3 website… <https://www.htbofc3.org>.
2. Motion made by commissioner Welch to review the 2022 Audit upon completion with a desire to approve in 2023. All agree (quorum approval with expectation to invite Commission President and Secretary to vote later in the evening).
3. **Commissioners visit to District #1 Firehouse (Westmont Fire Co. #1)**

ACTION ITEMS:

1. Commissioners to organize a visit.
2. Membership
	1. Commissioners discussed whether a public awareness campaign is needed; should citizens better understand the benefits to the “Special Taxing Districts” line item on the tax bill?
	2. Should Commissioners carry a membership/ID card? How might that benefit citizens served?

ACTION ITEMS:

1. Conversation tabled for further discussion when all commissioners are present.

Commissioner Catrambone, Motion to adjourn. 2nd Commissioner Welch & Bernardin.

The meeting was adjourned at 7:33P.