**November 2023 – Meeting Minutes**

**11/6/2023 –**

**Attendance:** Michael Bernardin, James Catrambone, Joshua Kennedy, Jamie Sensor, Charles Welch

Unable to attend: None.

**Meeting Start Time: 17:22:00 - Discussion Items**

1. **Financial Status**
   1. Total revenues = **$ 132,707.01;** 
      1. Checking – $ 34,339.36
      2. Savings - $ 98,367.65
   2. **NOTES:** 
      1. 2023 Liability Insurance premium is due. Total charge is $2,605 + $13 for NJ Surcharge (Note: 2021 premium was $2,559). This is a 2.3% increase. Motion to pay (J. Kennedy) 2nd (C. Welsh). Renewal approved (check #1038).
      2. Stipends to Commissioners were paid in the Q4 payments. Recipient signatures finalized for finance records.
      3. Authorized $93.32 payment to Retrospect newspaper (check # 1035) for 10/13 publication and affidavit endorsement.

ACTION ITEMS:

1. Website vendor to be replaced in 2024; Commissioners to research replacement or take in-house. Final payment to Robert Blecha of $499 (check # 1037) for services was endorsed and will be distributed.
2. **Vendors** 
   1. Insurance – Brown & Brown of Delaware Valley Inc.
   2. Website – under consideration
3. **New Business**
   1. Funds to be released to Westmont Fire Co. #1 – thermal cameras and chargers ($7,090) pending receipt of requested paperwork. Verified current contract with Westmont #1 with Chief Dan Devit is through 2024 fiscal (via phone). New 3-year contract required starting with 2025 fiscal year.
   2. Commissioners told that 12/4 meeting is a “command performance” since 2024 Budget will be fully addressed.
   3. Office lease – conditional approval to acquire a new 12-month lease absorbing the 5.6 % increase to $660. /mo.). Commissioner Kennedy to follow up on final cost and terms with Ms. Dolores England – he will report back to the group.

ACTION ITEMS:

1. Initiate conversations re: 2025 contract fees with Westmont Fire Co. #1
2. See note “c” above.
3. **Adjourn 17:44:00**

**Next Meeting – December 4th @ 7:00P**